

Director of Corporate Governance/Corporate Secretary

IT MindFinders is conducting a search for a Director of Corporate Governance/Corporate Secretary on behalf of E-Comm, Emergency Communications for British Columbia Incorporated. Based in Vancouver BC, the successful candidate will provide expert governance counsel to the President and Chief Executive Officer, the Executive Leadership Team and E-Comm's Board of Directors. Key to the success of this role will be leading the organization in the strategic evolution of the current governance structure toward a future model that aligns with its developing operating activities. Supported by an Assistant Corporate Secretary, this individual will also deliver strategic corporate secretarial support to the Boards of both E-Comm and its public safety partner, PRIMECorp, and a variety of standing Committees. In addition, the incumbent will also be responsible for regulatory compliance and reporting functions, including FOI requests. Reporting directly to E-Comm's President and CEO, the Director of Corporate Governance/Corporate Secretary will be a key member of a highly collaborative, talented ELT driven by a passion for public safety and community service. As such, this individual must be an extremely organized, strategically thinking, detail-oriented professional with exceptional interpersonal and communication skills. This uniquely compelling position offers a competitive salary, excellent health benefits, an unbeatable pension, and a genuine commitment to employee work-life balance in a highly stimulating and collaborative work environment.

The ideal candidate for the Director of Corporate Governance/Corporate Secretary will have a university degree as well as a minimum of 10 years of experience in a senior corporate governance role within a complex corporate entity, preferably with a representative board. In addition, this individual should have significant experience working within the municipal, provincial or federal broader public sector. A legal qualification or significant exposure to corporate legal activities will be a significant asset. Familiarity with private corporations, not-for-profit entities and publicly accountable bodies that report under the PSAB would also be a plus.

About E-Comm 911 www.ecomm911.ca

Established in 1997 as a not-for-profit company under the provincial *Emergency Communications Corporations Act*, E-Comm is owned by the municipalities and public-safety agencies it serves and is recognized nationally as an industry leader as a provider of the highest level of mission critical communication services to communities in the province of British Columbia. Operating from purpose-built facilities in the Lower Mainland and on Vancouver Island, E-Comm's defining mission is to help save lives and protect property and to cultivate partnerships that enhance public safety in British Columbia. E-Comm is the largest 9-1-1 communications centre in Canada, handling approximately 1.5 million

emergency calls per year. E-Comm also provides call taking and dispatch services to more than 70 police and fire agencies, and operates the largest multi-jurisdictional, tri-service emergency radio system in B.C., among other mission-critical public safety technologies. E-Comm has a staff of more than 600 and an annual operating budget of approximately \$70 million. A 20-member Board of Directors and a variety of standing Committees provides governance to E-Comm.

About PRIMECorp www.primecorp.bc.ca

PRIMECorp, an E-Comm subsidiary, is the organization that owns and operates the PRIME-BC information management system that police across British Columbia use to access data and other critical information that helps them in their public safety mandates. PRIMECorp has approximately 20 staff and an annual operating budget of \$12 million. A 10-member Board of Directors and various standing Committees form part of PRIMECorp's governance structure.

If you are interested in exploring this opportunity, please email a detailed cover letter and resume to IT MindFinders Search Consultants at dreamjobs@itmindfinders.com referencing E-Comm Corporate Secretary. A detailed profile will be provided to all qualified candidates under consideration.

