

EDC is Canada's export credit agency, offering information, knowledge and innovative commercial solutions to help Canadian exporters and investors expand their international business. We take on risk so Canadian businesses can take on the world.

When you join our team, you'll be helping Canadian companies bring their vision, passion and innovation to the global marketplace. Your knowledge and expertise will support more than 13,000 Canadian companies and their customers in as many as 200 markets worldwide. You'll work shoulder-to-shoulder with the best and brightest in an inclusive, collaborative environment that fosters professional development and success. And you'll know that you're making a difference every day—for companies, for Canada and for the people you work with.

Year after year, EDC has been recognized as a Top 100 and Top Family-Friendly Employer.

Team & Job Overview

EDC's Government Relations team is responsible for leading the corporation's government and Parliamentary relations activities. The Advisor will lead and/or contribute to a number of files in the areas of government relations, policy development, support to executive outreach, and issues management.

The successful candidate will demonstrate the ability to build relationships of trust and manage these with a broad range of internal and external stakeholders and government officials, identify and analyze issues affecting EDC, understand how they connect to our activities either immediately or in the future and recommend a course of action to manage or address them.

Discipline Summary

- Researches, develops, plans, designs, maintains and implements policies and programs that enhance the organization's relations with government, Parliament and regulatory authorities.
- Represents the organization's position on policy, legislation and regulatory affairs to Government(s), regulatory and other agencies.
- Represents the organizations interests in dealings with trade, industry, or professional organizations.
- Researches, interprets, and analyzes proposed changes to regulations or government policy and prepares reports on how these changes may impact the organization.
- Responds to inquiries from government representatives about the organization and its activities.
- Co-ordinates the preparation of reports and presentations to the shareholder.

Key Responsibilities

- Leads or advises, develops and makes recommendations on key strategic shareholder and policy developments and/or issues management to senior management and executives in assigned subject areas.
- Responsible for identifying and evaluating substantive issues requiring strategic action and developing and implementing strategies to deal with issues across a range of topics.
- Networks and act as a key point-of-contact for consultation with internal and external stakeholders to develop appropriate options and recommendations on files.
- Identifies, establishes and maintains relationships with assigned representatives in various external bodies to facilitate the management of assigned issues or policy development and to promote EDC strategic interests.
- Leads on providing strategic advice to internal teams and processes and to build internal awareness of shareholder issues.

- Takes a leading role in representing the shareholder view on internal committees and working groups.
- Responsible for briefing members of Parliament and Ministerial officials on EDC priority files.

Screening Criteria

- Completed an Undergraduate Degree in Business or Public Administration or Political Science, or in a related field
- Minimum 5 years' experience (Advisor) and minimum 7 Years (Sr. Advisor) experience in public policy, international affairs and/or stakeholder relations, or related experience
- Working knowledge of policy development and/or stakeholder relationship management principles and practices
- Working knowledge of the Canadian economic landscape and Canadian trade policy and/or services

Asset

- Bilingual in both official languages (French and English)
- Experience working with or for the Government of Canada in the areas of Trade, Innovation, or economic development.
- Experience with EDC solutions and strategic direction

Salary Range

- Advisor: \$62,800 - \$94,200, plus performance-based incentive
- Sr Advisor: \$87,300 - \$131,000, plus performance-based incentive

**Please note that we will consider candidates at the Advisor level and Senior Advisor level depending on the incumbent's qualifications*.*

How to Apply

Only candidates selected for an interview will be contacted.

Application deadline: **Friday April 9, 2021**, 11:59 p.m. EST on www.edc.ca/careers

EDC is committed to employment equity and actively encourages applications from women, Aboriginal people, persons with disabilities and visible minorities. If selected for an interview, please advise us if you require special accommodation.

Candidates must meet the requisite government security screening requirements.