

Contract Corporate Secretarial Services

Given a recent executive decision, the responsibility for the maintenance of Bullion Management Group's corporate records is being transferred from an external service provider, to our registered head office location in Markham, ON. As such, our Company has identified an immediate requirement to complete a full review and update of our Corporate Records (by-laws, minutes, and resolutions, etc.) for both the Corporate holding company, as well as for a number of wholly owned subsidiary companies, in varying degrees. This would also include an review, update, and balancing of the share ledgers (common and preference shares, vested and non-vested options, and warrants) for the Corporate holding company. Regulatory filings (Form 1's) also need to be reviewed and updated where necessary.

In this regard, we are seeking a private consulting firm and/or a CSCS member with the experience to complete this task. Our preliminary estimate would be for about 100 to 200 hours of time required.

Interested parties should contact d.shepherdson@bmginc.ca or Mark MacDonald, Corporate Counsel, at m.macdonald@bmginc.ca.