



Career Opportunity

Federated Co-operatives Limited (FCL) is hiring a Retail Governance Manager on a permanent basis on our Legal and Governance team.

This position is a hybrid opportunity and will be based in Saskatoon, Saskatchewan.

This role is responsible for supporting leading governance practices for local Co-ops and exists to ensure that board practices are maintained at a level that best facilitate strong governance that leads to informed and strategic decisions. We are looking for an individual who can build strong relationships with local Co-op boards and management in order to effectively support and advise them.

What you'll do:

- Working with FCL's Corporate Secretary, develop a governance strategy and all corresponding resources, tools, and communications to strengthening local Co-op board governance practices.
- Ensure governance practices are maintained at a level that best facilitates informed and strategic decisions that promote long term sustainability.
- Oversee the Director Development Program including managing and scheduling course offerings and regularly evaluating and updating content. Work with and oversee the course facilitators.
- Provide timely responses to and advise local Co-op boards and management on their specific board governance inquiries including interpreting and applying relevant legislation (Co-operative Acts/Regulations), by-laws, board policies, board assessments, annual meetings and board meeting best practices.
- Provide board governance consulting services to local Co-op boards to create and lead a tailored plan based upon an understanding of current state and a needs analysis, to strengthen and improve board practices.
- Participate as a lead committee member for Leaders Conference and Annual Meeting.
- Attend and support FCL Board Committees and other Boards of FCL affiliated organizations through agenda planning and minute taking.

Who you'll work with:

You will work closely with FCL's Corporate Secretary, local Co-op Boards of Directors and General Managers/CEO's and FCL's Board President/Chair and Board of Directors. You will provide guidance to Zone Associate Vice Presidents and Business Relationship Advisors, will have one direct report and will report into the General Counsel & Corporate Secretary. This team strives to cultivate a culture of forward thinking, collaboration and open communication.

Why it matters:

We help local Co-ops grow and thrive by offering a range of professional services, including marketing, market research, information technology, human resources, accounting, risk management and business development.



Who you are:

You are looking for a career in Governance and:

- Have 5+ years of relevant, progressively responsible experience, in a complex business environment.
- Have a bachelor's degree with a preference for business, commerce or law. A graduate degree is considered an asset (a combination of relevant education and experience may be considered).
- Have board governance experience and/or extensive knowledge of co-ops and/or the CRS.
- A Governance Professionals of Canada Designation (GPC.D) is an asset and the successful candidate will be expected to obtain this if they do not have it.

What we offer:

- Competitive salaries, short-term incentives, a comprehensive benefits package, and an employer-contributed pension plan.
- Encouragement to take advantage of learning opportunities to grow and develop as a Team Member.
- As a co-operative, we do business differently. We believe in working together to serve Western Canadians, delivering profits back to our communities and investing in sustainable growth. To learn more about who we are and what we offer, visit www.fcl.crs.

We are committed to providing reasonable accommodations throughout the recruitment process to ensure an enjoyable candidate experience. If you require an accommodation during the recruitment process, we invite you to submit your requests to us via fclhr@fcl.crs. All information received will be kept confidential.

This opportunity will remain posted until filled.

We thank all candidates for their interest, however only those selected to continue in the recruitment process will be contacted.

As this position is considered a position of trust, you may be required to complete a criminal record check in accordance with FCL policies.

FCL embraces diversity and inclusion. We're working to create a workforce that is as diverse as the communities we serve and an environment where every team member brings their whole self to work. We believe all candidates should feel at home with us and be given the opportunity to fully participate during the recruitment process.