

## Financial Analyst

The **Ministry of Health and Long-Term Care, Corporate Services Division, Financial Management Branch**, seeks your strong financial analysis, budgeting and forecasting skills to provide financial reporting and controllership services.

If you are someone who enjoys working in a challenging team environment, this could be the place for you!

### **In this role, you will:**

- provide financial forecasting, analysis, tracking and reporting services in support of budget development and control;
- conduct financial reporting aggregation including the collection and analysis of financial and related information;
- monitor clients' financial practices and assess compliance with government directives, policies and procedures;
- perform financial monitoring and controllership to ensure spending is within approved allocations;
- identify financial issues and pressures and provide advice and recommendations to management;
- prepare financial information and analytical reports.

### **Locations:**

- **5700 Yonge Street, Toronto (North York), Ontario: one permanent and one temporary (six months with possible extension)**
- **49 Place d'Armes, Kingston, Ontario: one permanent**

### **What we are looking for:**

#### Financial Knowledge and Experience:

- you have knowledge of Generally Accepted Accounting Principles (GAAP) and financial practices
- you have experience in providing financial analysis, budgeting, forecasting and reconciliation

#### Communication, Relationship Management and Customer Service Skills:

- you can provide clear, concise and accurate information and sound financial advice to management
- you can address client issues promptly and build relationships

#### Strategic Thinking and Problem-Solving Skills:

- you can analyse financial data and identify, research and resolve discrepancies

#### Project Management Skills:

- you can participate on special projects and focus groups and perform effectively

in a team environment

Computer Skills:

- you have knowledge of enterprise financial systems to conduct financial analysis and reporting
- you can use word processing and spreadsheet applications to prepare a variety of financial documents

**Salary range:** \$64,664.00 - \$80,596.00 per annum

Please apply online, by **April 4, 2011**, by visiting [www.ontario.ca/careers](http://www.ontario.ca/careers) and entering **Job ID 34781** in the Job ID search field. Please follow the instructions to submit your application online. *Faxes are not being accepted at this time. If you need employment accommodation, please contact us at [www.gojobs.gov.on.ca/ContactUs.aspx](http://www.gojobs.gov.on.ca/ContactUs.aspx) to provide your contact information. Recruitment Services staff will contact you within 48 hours. Only those applicants selected for an interview will be contacted.*

*The Ontario Public Service is an equal opportunity employer. Accommodation will be provided in accordance with the Ontario Human Rights Code.*

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