

Ryerson University is known for innovative programs built on the integration of theoretical and practically oriented learning. Our undergraduate and graduate programs are distinguished by a professionally focused curriculum and strong emphasis on excellence in teaching, research and creative activities. Located in the heart of Toronto, the largest and most culturally diverse city in the country, Ryerson University is committed to diversity, equity and inclusion.

General Counsel and Secretary of the Board of Governors

You're a team-oriented governance guru. As the General Counsel and Secretary of the Board you are a member of the University's Executive Group and collaborate with other senior decision-makers. Your previous experience providing expert advice to a senior executive team will let you hit the ground running with the President, Board Chair, Committees of the Board and Senior Administrators as you interpret laws, regulations, by-laws, policies, and best practices in governance. Your knowledge of the role of a board within the public/broader public sector will give you the context you need to succeed. You, along with the Assistant Secretary, will ensure that the administrative needs of the Board are met so that it can perform its decision-making functions efficiently and effectively.

In addition, you will provide advice on a whole range of legal issues, including contracts, commercial transactions, administrative decision-making, real estate and construction, information and privacy, labour and employment, human rights, and litigation.

You'll also review, interpret, recommend, advise on and develop policies, operational practices, processes and/or other interventions to mitigate the legal risks of the University. In addition to the Board of Governors, you have operational responsibility for access to information, privacy and information security.

Being a team player and building relationships with your colleagues is important to you. As an individual, you are highly analytical and possess the strategic communications skills necessary to express ideas and information to a variety of audiences. You will influence, persuade and use your tact and diplomacy to achieve the university's objectives. You are meticulously organized and capable of handling a multitude of activities of a diverse nature, generally under inflexible time constraints or schedules.

Your qualifications will include a law degree, admission to the Law Society of Upper Canada, and at least 10 years call to the bar of one of the provinces.

If this profile reflects YOU, please forward your cover letter and resume to:

Thanuja Thananayagam

Senior Consultant, Recruitment and Retention

Ryerson University

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Toronto, ON

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Ryerson University is strongly committed to fostering diversity within our community. We welcome those who would contribute to the further diversification of our faculty and its scholarship including, but not limited to, women, visible minorities, Aboriginal people, persons with disabilities, and persons of any sexual orientation or gender identity. All qualified candidates are encouraged to apply but applications from Canadians and permanent residents will be given priority.



Human Resources